COPPER COUNTRY COMMUNITY MENTAL HEALTH SERVICES BOARD
Wednesday, June 24, 2026 | 5:00 PM

Rice Memorial Center
901 W. Memorial Drive
Houghton, MI 49931

MINUTES

CALL TO ORDER: The meeting was called to order at 5:00 PM.

PRESENT: Richard Bourdeau, Roy Britz, Randy Eckloff, Gale Eilola, Barry Fink, Richard Herrala, Mike Koskinen, Linda Pelli, and James Tervo.

OTHERS: Mike Bach, Angela Cline, Eric Coon, Leslie Griffith, and Gabe Rayner.

ABSENT: Katherine Carlson-Lynch and Zach Edgerton.

Those in attendance stood for the Pledge of Allegiance.

Mr. Tervo announced that Mr. Rozich is moving out of the area and has resigned from the CCMHS Board effective June 15, 2026. Mr. Rozich joined the Board in January 1991.

Approval of Agenda

MOTION: by Mr. Koskinen, seconded by Mrs. Pelli, that the agenda be approved with three additions. To appoint a NorthCare Delegate and a new CCMHS Vice President to replace Mr. Pat Rozich; vehicle replacement purchase bid results; and replacement of brick veneer base at the Baraga County Center bid results, as presented. Motion carried unanimously.

Approval of Minutes of May 27, 2026 Meeting

MOTION: by Mr. Koskinen, seconded by Mrs. Pelli, that the Minutes of the May 27, 2026 meeting be approved with no additions, deletions, or amendments, as presented. Motion carried unanimously.

Treasurer's Report for May 2026

MOTION: by Mr. Eilola, seconded by Mr. Eckloff, that checks numbered 77240 to 77487 in the amount of $1,504,800.02 and Combined Cash Investments Report for May 27, 2026 totaling $11,176,062.46 are accepted and placed on file. YES: Bourdeau, Britz, Eckloff, Eilola, Fink, Herrala, Koskinen, Pelli, and Tervo.

Comments from the Public

NorthCare CEO, Megan Rooney, was in attendance. She encouraged questions from the Board and discussed Senator Ed McBroom's proposal to create a U.P. mental health authority.

Chairperson's Report: James Tervo, Chairperson, presented the Chairperson's Report.

2026/2027 County Appropriations Letters – Copies of the 2026/2027 County Appropriations letters were provided in the Board packet for review. Mr. Tervo noted the amounts being requested from each of the four counties have not changed since 1996.

MOTION: by Mr. Herrala, seconded Mr. Eckloff, that the Board approves the 2026/2027 County Appropriations letters to be sent to the court clerks in Baraga, Houghton, Keweenaw, and Ontonagon counties, as presented. Motion carried unanimously.

Great Lakes Rural Mental Health Association Conference Update – Mr. Tervo stated everything for the Great Lakes Rural Mental Health Association's annual fall conference is on track and Angela Cline is set to send out the conference brochure next week which will contain the conference registration link.

Appointment of NorthCare Delegate & CCMHS Vice Chairperson to Replace Mr. Pat Rozich – Mr. Tervo stated Mr. Rozich served as a NorthCare delegate and Vice Chairperson to the CCMHS Board and both positions will need to be filled. He has asked Mr. Koskinen to become the Vice Chairperson and he has agreed. The Board will need to fill Mr. Koskinen's position as Secretary and Mrs. Fink agreed. Mr. Tervo stated he is willing to replace Mr. Rozich as a NorthCare delegate and his position as an alternate will need to be filled. Mr. Herrala agreed to become the alternate. The new appointments will be effective as of August 1, 2026.

MOTION: by Mr. Herrala, seconded by Mrs. Pelli, that the Board appoints Mr. Koskinen as Vice Chairperson and Mrs. Fink as Secretary on the CCMHS Board, effective August 1, 2026, as presented. Motion carried unanimously.

MOTION: by Mr. Koskinen, seconded by Mr. Eckloff, that the Board appoints Mr. Tervo as a NorthCare delegate and Mr. Herrala as a NorthCare delegate alternate, as presented. Motion carried unanimously.

Director's Report: Mike Bach, Executive Director, presented the Director's Report.

Corporate Compliance Review – Mike Bach stated Corporate Compliance Officer, Crispin Stone, has provided a *CCO Activity Quarterly Report* for the 2nd quarter of FY26 for the Board packets for review which contains monitoring activities, updated laws and regulations, and findings and corrective action taken.

CMHA/Legislative Update Presentation – This item has been tabled as CMHA Director, Alan Bolter, was not able to attend this month's Board meeting. Mr. Bolter will be present at the August meeting in Ontonagon.

Policy & Procedure - *Expense Reimbursement* (REVISED) – Revisions to this policy include a change in the reimbursement and reissuing procedure when checks are not being cashed or are lost. The agency will be using a new system that will allow for direct deposit.

MOTION: by Mr. Eilola, seconded by Mr. Eckloff, that the Board approves the revised policy, *Expense Reimbursement,* as presented. Motion carried unanimously.

Updates

Job Openings – Gabe Rayner stated the ACT secretary position has been filled internally by reallocating one of four Outpatient secretary staff to the ACT office. Four relief staff have been hired as ABA Behavioral Technicians since the last Board meeting and orientation is being finalized with these staff. Interviews were held for the ACT therapist position but none of the candidates were hired. Three more interviews are scheduled for next week. There are two Direct Care Staff openings, one in Houghton and one in L'Anse.

Senator McBroom Plan to Create a U.P. Mental Health Authority – Summary of June 12, 2026 UPCAP Meeting – Mike stated he attended an UPCAP meeting in Escanaba on June 12th and Senator McBroom was in attendance. Part of the meeting was discussing the Senator's proposed plan to create a U.P. Mental Health Authority and many concerns were raised about the plan. A request to support a resolution opposing the plan was sent to the four County Clerks today.

Lakeside Property Sale – Mike presented three offers for the purchase of the agency's Lakeside property. Management is recommending Board approval of offer #2 in the amount of $183,000 with a 22-day closing timeline.

MOTION: by Mr. Eilola, seconded by Mr. Herrala, that the Board accepts Management's recommendation and approves the sale of the Lakeside property to offer #2 in the amount of $183,000 with a 22-day closing timeline, as presented. Motion carried unanimously.

Finance Director's Report: Eric Coon, Finance Director, presented the Finance Director's Report.

Vehicle Replacement Purchase – Eric stated Copper Country Ford was unable to provide the agency with the 2026 Ford Escape bid as originally approved in August 2025 for $29,259 and presented three bid results for alternative vehicle purchases. Management recommends bid #1 from Keweenaw Chevrolet for a 2026 Chevrolet Equinox in the amount of $28,574, which includes the trade-in of a 2018 Ford Escape.

MOTION: by Mr. Koskinen, seconded by Mr. Bourdeau, that the Board accepts Management's recommendation and approves the purchase of a 2026 Chevrolet Equinox from Keweenaw Chevrolet in the amount of $28,574, to replace the original approved bid in August 2025 for a 2026 Ford Escape, as presented. Motion carried unanimously.

Replacement of Brick Veneer Base – Baraga County Center – Eric presented bids for the replacement of the deteriorated brick veneer base and associated trim at the Baraga County Center. Management recommends the sole bid from TWE Contracting in the amount of $31,880.

MOTION: by Mrs. Fink, seconded by Mr. Eilola, that the Board accepts Management's recommendation and approves the bid from TWE Contracting in the amount of $31,880 to replace the deteriorated brick veneer base and associated trim at the Baraga County Center, as presented. Motion carried unanimously.

Financial Statements for May 2026 – Eric reviewed the Revenues and Expenditures by funding source report as of May 31, 2026. Funding remains strong through June 2026. The report does not reflect the FY25 savings that was recently submitted to NorthCare, and the amount of savings will be known by the next meeting. The General Fund carry forward was $61,000 and the Local fund will also reflect a $92,880.90 performance based payment from NorthCare. The agency will see $170,000 from the sale of Lakeside next month. Eric reviewed the Balance Sheet as of May 31, 2026. The total cash at the end of May 2026 was $11,176,062.46 compared to April 2026 of $12,336,863.28, which is a decrease of $1,160,800.82. The total net income of all funds through May 2026 is $1,118,875 compared to April 2026 of $957,615, which is an increase of $161,260. The General Fund is reporting a net income of $830,688 which is an increase of $119,808 compared to April 2026 of $710,880. All other internal service funds have broken even or are reporting net income. The agency will continue to see a decrease in the Building and Grounds fund until projects have been completed. Eric reviewed the General Fund's Income Statement. Revenues are running approximately 4% ahead of budget as the agency is utilizing more Medicaid. Expenditures have a variance of 66.66% to be right on budget and are just slightly under budget. This is partly due to the increase in health insurance premiums last year.

Executive Committee Meeting Minutes – May 27, 2026

MOTION: by Mrs. Pelli, seconded by Mr. Herrala, that the Board approves the Minutes of the May 27, 2026 Executive Committee meeting Minutes, as presented. Motion carried unanimously.

Old / New Business

There was no old or new business to note.

Adjournment

MOTION: by Mr. Bourdeau to adjourn the meeting. The meeting was declared adjourned by Chairperson Tervo at 5:58 PM.

Submitted by,

James Tervo, Board Chairperson

Michael Koskinen, Board Secretary